



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, THIRD UNITED STATES ARMY  
UNITED STATES ARMY FORCES CENTRAL COMMAND  
COALITION FORCES LAND COMPONENT COMMAND  
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REPLY TO  
ATTENTION OF:

Coalition Forces Land Component Command (CFLCC) Policy Memorandum 04-28

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10 June 2004

9 June 2006

MEMORANDUM FOR CFLCC Personnel

SUBJECT: Coalition Forces Land Component Command (CFLCC) Wartime Awards Policy

1. REFERENCES:

- a. DOD Manual 1348.33M, Manual for Military Decorations.
- b. AR 600-8-22, Military Awards.
- c. AR 670-1, Wear and Appearance of the Army Uniforms and Insignia
- d. HQDA (AHRC-PDO-PA) MSG DTG 05163z Dec 01, Delegation of Wartime Approval Authority Operation Enduring Freedom.
- e. HQDA (AHRC-PDO-PA) MSG DTG 271911Z Mar 03, Delegation of Wartime Approval Authority- Operations in Iraq.
- f. COMCFLCC MSG DTG 031122Z Apr 03, Delegation of Wartime Award Approval Authority.
- g. CENTCOM Memorandum dated 15 May 04, Delegation of Awards Approval Authority (Corrected Copy).
- h. Office of Deputy Chief of Staff, G-1, memorandum dated 04 December 2003, subject: Request for Shoulder Sleeve Insignia-Former Wartime Service (SSI-FWTS) for Soldiers Assigned to Turkey, Israel, and Aegis Cruisers in Support of Operation Iraqi Freedom (OIF).
- i. Office of Deputy Chief of Staff, G-1, memorandum dated 14 May 2003, subject: Request for Shoulder Sleeve Insignia-Former Wartime Service (SSI-FWTS) and Overseas Service Bars for Operation Iraqi Freedom (OIF).
- j. HQDA Message, 011853Z Feb 02, Subject: Shoulder Sleeve Insignia for Former Wartime Service (SSI-FWTS) and Overseas Service Bars (OSB).

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k. HQDA (AHRC-PDO-PA) MSG DTG 110501Z Mar 02, Award of the Combat Infantryman Badge (CIB) and Combat Medical Badge (CMB)—Operation Enduring Freedom.

l. HQDA (AHRC-PDO-PA) MSG DTG 121305Z Nov 02, Second or Subsequent Award of the Combat Infantryman Badge and Combat Medical Badge.

m. HQDA (AHRC-PDO-PA) MSG DTG 150824Z Oct 03, Clarification of Criteria For Award of the Combat Medical Badge.

n. HQDA (AHRC-PDO-PA) MSG DTG 091135Z Jul 02, Clarification of Criteria For Award of the Purple Heart.

o. HQDA (AHRC-PDO-PA) Information Paper, Award of the Prisoner of War Medal-Operations Enduring and Iraqi Freedom.

p. MILPER Message 02-150, Reinstatement of the National Defense Service Medal.

q. HQDA (AHRC-PDO-PA) MSG DTG 1015265Z May 02, Clarification of the Eligibility Criteria for Award of the National Defense Service Medal.

r. HQDA (AHRC-PDO-PA) MSG DTG 141348Z Mar 02, Award of the Armed Forces Reserve Medal with M Device for Current Call-up Operation Noble Eagle and Enduring Freedom.

s. HQDA (AHRC-PDO-PA) MSG DTG 301423Z Apr 03, Award of the Armed Forces Reserve Medal with M Device for Current Call-up Operation Iraqi Freedom.

t. HQ DA (AHRC-PDO-PA) MSG 141348Z Mar 02, Armed Forces Reserve Medal Additional Information OIF.

u. HQDA (AHRC-PDO-PA) MSG DTG 111358Z Apr 03, Delegation Authority to Award Wartime Decorations to Foreign Military Personnel—Operation Enduring Freedom.

v. HQDA (AHRC-PDO-PA) MSG DTG 091135Z Jul 02, Award to Members of Other Services—Corrected Copy.

w. HQDA (AHRC-PDO-PA) MSG DTG 161134Z Apr 03, Wartime Versus Peacetime Service Awards for Wartime Theater.

x. HQDA (AHRC-PDO-PA) MSG DTG 231306Z Apr 03, Delegation of Wartime Approval Authority-USJSOC.

y. CFLCC Policy Memorandum awarding the Cdr. JTFN and EUCOM forward dated 4 May 03.

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z. CFLCC Memorandum dated 11 Aug 03, Delegation of Awards Approval Authority to Cdr, CJSOTF-AP in support of Operation Iraqi Freedom.

aa. CFLCC/Third US Army/USARCENT Supplement 1 to AR 600-8-22, Military Awards Program.

ab. HQDA (AHRC-PDO-PA) MSG dated 18 Feb 04, Wartime Awards Reporting.

ac. HQ (AHRC-PDO-PA) MSG dated 17 Mar 04, Global War on Terrorism Expeditionary Medal and Global War on Terrorism Service Medal – Implementing Instructions.

ad. HQ (AHRC-PDO-PA) MSG dated 23 Feb 04, Delegation of Silver Star Award Approval Authority.

ae. MILPER Messages and HQDA (AHRC-PDO-PA) messages are available On-Line at Military Awards Branch website <https://www.perscomonline.army.mil/tagd/awards/index.htm>.

af. HQ (AHRC-PDO-PA) MSG dated 20 May 04, Delegation of Wartime Approval Authority-Operations in Afghanistan

2. This policy memorandum establishes procedures for administering the CFLCC Wartime Awards Program for units in support of Operations ENDURING FREEDOM and IRAQI FREEDOM. It applies to personnel assigned or attached to CFLCC and units task organized under CFLCC Title X responsibility. This policy memorandum supercedes CFLCC Policy Memoranda OEF-010 and OIF 03-53.

3. Award Processing for CFLCC HQs and AOR personnel:

a. Commanders of units task organized under CFLCC will process their awards through the theater Personnel Command, as required, based on their respective delegated award approval authority. Faxed or scanned documents are acceptable.

b. The Legion of Merit (LOM), Meritorious Service Medal (MSM), Army Commendation Medal (ARCOM), and Army Achievement Medal (AAM) awards may be considered for Soldiers serving normal tours of duty in the areas of Kuwait, Qatar and Saudi Arabia for Permanent Change of Station (PCS), Expiration of Term of Service (ETS) and Retirement (RET). These awards are not authorized for Soldiers serving in a deployed or TCS status. Award recommendations will be processed through the Soldier's normal peacetime chain of command. If the Soldier, due to PCS/ETS/RET, was also actively engaged in support of OIF/OEF, they can be recommended for a wartime achievement award if the commander deems their actions warrant such an award. Commanders are reminded of the rules pertaining to duplicate recognition as outlined in reference 1b, para 1-18. Refer to CFLCC Circular 600-8-22 for further guidance, including timelines, on award processing.

4. Award Processing for Wartime Awards: In accordance with reference 1d, 1e, 1ad & 1af above, awards approval authority for the Silver Star and lesser awards (except the Legion of Merit) has been delegated to COMCFLCC and Commander, Multi-National Forces – Iraq (MNF-I) for OIF and the Bronze Star and lesser awards have been delegated to COMCFLCC and CFC-A for OEF with further delegation authorized.

a. For Army wartime awards approval purposes, the area of operation are reflected below but the definitions may change as the situation dictates:

(1) Operation ENDURING FREEDOM is defined as areas within Afghanistan, Pakistan, Tajikistan Turkmenistan, and Uzbekistan effective 19 September 2001. It also includes the Horn of Africa effective 31 July 2002.

(2) Operation IRAQI FREEDOM is defined as areas within Iraq, Kuwait, Qatar, Bahrain, United Arab Emirates, Oman, Saudi Arabia, Jordan, and Egypt effective 19 March 2003.

b. The table below reflects current wartime award approval authorities. For details on specific awards, refer to paragraphs 4c through 4f.

	COMCFLCC	MNF-I	CFC-A	CJTF-76	LTG & MG Commanders	BG Commanders	COL Commanders	Hospital Commanders	Notes
Silver Star	X	X							Only for OIF
Distinguished Flying Cross	X	X							Only for OIF
Soldier's Medal	X	X							Only for OIF
Bronze Star Medal	X	X	X	X	X				Including "V" Device
Army Commendation Medal	X	X	X	X	X	X	X		Including "V" Device
Combat Infantry Badge	X	X	X	X	X				
Combat Medical Badge	X	X	X	X	X				
Purple Heart	X	X	X	X	X	X		X	Must have troops committed to Cbt Ops; Only Hosp Cdr receiving casualties, not Field Hospital Commanders

c. Currently, the following wartime awards may be approved by COMCFLCC and Commander, MNF-I: Silver Star (SS) (for OIF only), Distinguished Flying Cross (DFC) (for OIF only), Soldier's Medal (SM) (for OIF only), Bronze Star Medal (BSM), to include "V" device, Purple Heart (PH), Air Medal (AM), to include "V" device, Army Commendation Medal (ARCOM), to include "V" device, Combat Infantry Badge (CIB) and Combat Medical Badge (CMB). Recommendations for the Distinguished Service Cross and Medal of Honor will be

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forwarded through the COMCFLCC or Commander MNF-I to HQ, USA HRC (AHRC-PDO-PA) for processing. Recommendations for the Soldiers Medal and higher for operations in Afghanistan will be through the Commander, CFC-A to HQ, USA HRC (AHRC-PDO-PA) for processing.

d. Lieutenant General and Major General Command positions retain the authority to award the BSM and below, to include CIB and CMB, to US Army personnel under their command. Requests for SS, DFC, and SM will be forwarded through command channels to COMCFLCC, ATTN: C1, Commander, MNF-I, ATTN: C1, or Commander, CFC-A, ATTN: C1 for processing, as appropriate.

e. Army Brigadier General and Colonel-level Command positions (not Colonels serving as commanders of Joint Task Forces and other joint units) can approve the ARCOM to include "V" device for soldiers assigned to their command operating in the areas of operation. Brigadier General and Colonel-level commanders are not authorized to downgrade or disapprove the BSM; all award recommendations will be forwarded to the approval authority. Awards approval authority for commanders listed in paragraphs 4b, c and d above is revoked 90 days upon commander's departure from the AOR. Remaining award recommendations will be forwarded through the commands peacetime chain of command to the Commander, Human Resources Command, ATTN: HRC-PDO-PA, 200 Stovall Street, Alexandria, Virginia 22332-0471.

f. Commanders in the rank of Brigadier General and above who have troops committed to the combat operation and hospital commanders (not field hospital commanders) receiving casualties are delegated authority to award the Purple Heart (PH) to Soldiers who are wounded as the direct result of enemy action and are evacuated to their location. Commanders are responsible for completing the PH and any service awards in time for them to be transported with the Soldier. In the event that this timeline cannot be met, a DA Form 638, a narrative, and citation for the service award and all necessary documentation for the PH will be forwarded to the HQ, USA HRC (AHRC-PDO-PA) within 24 hours of the incident by the delegated Commander for preparation of awards. Documentation can be either faxed or emailed to the HQ, USA HRC. USA HRC (AHRC-PDO-PA) can be reached at DSN 312-221-4764 or fax number DSN 312-221-2581. The USA HRC (AHRC-PDO-PA), in accordance with procedures outlined in reference 1b, paragraphs 2-8 and 2-17, is responsible for processing the PH awards for Soldiers Killed In Action (KIA) or Wounded in Action (WIA) and medically evacuated directly to the Continental United States.

(1) COMCFLCC and those commanders delegated award approval authority will complete all PH recommendations for those Soldiers WIA and not medically evacuated from the theater of operation for additional treatment within seven (7) calendar days of the incident.

(2) Required documentation used to determine eligibility and processing of the PH will include DA Form 4187 or memorandum, Casualty Report, by-name listing of soldiers recommended (multiple submissions) and Verification of Wounds documents from the Medical Treatment Facility (MTF).

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(3) The PH is not authorized for civilian personnel. Civilian personnel injured or killed in the line of duty may be recommended for the Secretary of Defense, Defense of Freedom Medal. This award can also be awarded to contractors at the discretion of the Secretary of Defense.

g. Award approval authority for units not covered in paragraphs 4d through 4f is COMCFLCC.

5. Specific procedural guidance for the following awards is reflected below:

a. Prisoner of War (POW) Medal: In accordance with reference 1o, the Repatriation and Family Affairs Division (RFAD), HRC, along with the HQ USA HRC (AHRC-PDO-PA) are responsible for the processing of the POW Medal, which is authorized for any person, who while serving in the capacity of the Armed Forces, was taken prisoner or held captive. The Commander, HRC is the approval authority for the POW Medal award after determination of prisoner of war status by the RFAD. The medal will not be awarded until after the Soldier is repatriated. Criteria for this award is as follows:

(1) The POW Medal shall be issued only to those taken prisoner by an enemy during armed conflict. Hostages of terrorists and persons detained by governments with which the United States is not engaged actively in armed conflict are not eligible for the medal.

(2) Prisoners of war whose conduct is not in accordance with the Code of Conduct and whose actions are documented by U.S. Military records are not eligible for the medal.

(3) No more than one medal is authorized. Service stars will signify subsequent awarding of the medal.

(4) The POW medal may be awarded posthumously irrespective of the length of the captivity period.

b. Combat Infantryman Badge (CIB) and Combat Medical Badge (CMB): In accordance with reference 1e, only one award of the CIB and CMB is authorized for soldiers in support of the Global War on Terrorism Campaign regardless of number of OEF/OIF rotations served. Commanders referenced in 4b, 4c & 4d are the only approval authority for this badge and further delegation is unauthorized. Commanders will ensure procedures outlined in references 1k, 1l, and 1m are followed. Requests should include a DA Form 4187 or memorandum listing each soldier by complete name, social security number, MOS, SMOS, and BN/CO assigned. The first COL (O6) level Commander in the chain of command will sign each document.

c. Assault Landing Credit Requirements: Units requesting assault landing credit will submit a memorandum to COMCFLCC for approval upon meeting the requirements in reference 1b, para 7-25. The memorandum will contain the following: size and composition of the force involved, lists of units that participated in the assault landing mission, length of the operation, the

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relationship between the tactical operations of the unified command controlling the operation, the beginning and ending date of the assault operation, enemy situation and reaction. Not later than 60 days after approval by the COMCFLCC, the data listed above will be submitted to Commander, HQ, USA HRC, ATTN: AHRC-PDO-PA, Alexandria, VA 22332-0471. HRC will forward the information to Office of the Deputy Chief of Staff, G3 and the Department of the Army Center of Military History for confirmation. Upon confirmation, HRC will publish a Department of the Army General Order (DAGO) announcing assault-landing credit.

d. Campaign Participation Credit Requirements:

(1) In accordance with reference 1b, paragraph 7-18, COMCFLCC is authorized to grant campaign participation credit for named campaigns to units under his command. This authority cannot be further delegated. An Army unit will be deemed to have participated in combat if they actually engaged the enemy in combat, if they were stationed in a designated combat zone, or if they performed duties either in the air or on the ground in any part of the combat zone at any time during the designated period of the respective battle, campaign or expedition.

(2) Commanders in paragraph 4 will provide the CFLCC C1 a listing of units (Microsoft Excel) under their command, on a monthly basis by Unit's Full Name, UIC, Arrival/Departure Dates In/Out of the AOR along with each unit's assigned and authorized strength and movement orders. The CFLCC C1 will consolidate the information provided and upon completion of hostile actions or official naming of the operation, prepare permanent orders and forward to the Commander, HQ, USA HRC, ATTN: AHRC-PDO-PA, Alexandria, VA 22332-0471.

6. Award Processing for Joint Awards:

a. In accordance with reference 1g, the commanders of CFLCC, MNF-I, MNC-I, CFC-A and CJTF-76 are awarded Joint Award Approval by the Commander, Central Command.

b. Personnel assigned or augmented against these unit's Joint Manning Documents in support of OEF or OIF are authorized consideration for joint awards. The commanders mentioned above have approval authority for DMSM and below for military personnel assigned or attached regardless of service and Joint Civilian Service Commendation and Achievement Awards for Civilian Personnel assigned to joint activities and for non-governmental personnel contributing to a joint activity.

(1) Clarification on existing guidance for CFLCC Joint Awards require personnel to be filling authorized billets on either the CFLCC Joint Manning Document, the Third Army MTOE (VX account), Third Army Manning Document (WIAS account), attached to the CFLCC Headquarters for administration or under the administrative control (ADCON) of CFLCC.

(2) Eligibility for Joint Awards will be verified in Block 7, JTD paragraph and line number, of the CC Form 25. Staff Sections will annotate the authorized billet number from one

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of the documents listed in 6b(1) above. All other personnel augmenting CFLCC, not filling an authorized billet, are not eligible for a joint award.

c. Commander, JSOTF – Afghanistan will continue to process Joint Awards through JFSOCC.

7. Service Awards: The following service awards have been approved:

a. National Defense Service Medal (NDSM): Authorized per MILPER Message 02-150.

b. In accordance with reference 1ac, the Global War on Terrorism Expeditionary and Service Medals are authorized for all members of the Armed Forces of the United States serving in or in support of Global War on Terrorism Operations, on or after September 11, 2001 to a date to be determined. For implementation criteria see reference mentioned above.

c. In accordance with references 1r and 1s, the Armed Forces Reserve Medal with “M” Device for eligible reserve component soldiers who are mobilized in support of OEF/OIF.

d. Shoulder Sleeve Insignia – Former Wartime Service (SSI-FWTS) is authorized in accordance with AR 670-1 according to the following provisions:

(1) Operation ENDURING FREEDOM. Effective 19 September 2001 for personnel deployed in areas defined in Paragraph 4a(1) and effective 31 July 2002 for all personnel deployed to the CENTCOM AOR in support of OEF who are authorized Combat Zone Tax Exclusion (CZTE) as identified by CENTCOM CCJ1 AOR Danger Pay Entitlements are eligible for wear of the SSI-FWTS. The 31 July 2002, date coincides with the Office of the Secretary of Defense (OSD) approval date of CZTE for Djibouti. Supporting rationale for this approval included the expanded geographical scope of OEF.

(2) Operation IRAQI FREEDOM. Effective 19 March 2003 for Soldiers assigned to units participating in OIF. Soldiers will have been deployed in the CENTCOM area of operations, or participated in OIF while deployed in Turkey or Israel. Soldiers who were deployed in the area of operations on training exercises or in support of operations other than OIF are not authorized the SSI-FWTS, unless those exercises or operations became combat or support missions to OIF.

(3) The following guidance in order of precedence is provided for determining the appropriate SSI for wear as the SSI-FWTS.

(a) A deployed unit that is authorized to wear a SSI in its own right per AR 670-1, para 28-16 will wear that unit’s SSI as the SSI-FWTS regardless of whether the Headquarters element deploys.

(b) When a unit not entitled to its own SSI deploys, the command relationship in order of precedence determines which SSI soldiers wear. Units or individuals who deployed with,



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attached to, or were OPCON to a unit in the CENTCOM AOR will wear the unit to which they were deployed with, attached to, or OPCON.

(c) A task force created of soldiers from different units, formed specifically for the purpose of accomplishing a mission assigned by a higher headquarters, will wear the Third Army SSI.

(d) Soldiers who are cross-leveled, attached, augmented to deploying units or TDY will wear the same SSI-FWTS worn by members of the deployed unit to which attached or OPCON. This does not apply to members of the Trial Defense and CIDC, who will wear the SSI of their respective command as their SSI-FWTS.

(e) Soldiers deployed within the CENTCOM AOR who do not fall into one of the above categories will wear the Third Army SSI.

(f) Soldiers authorized to wear more than one SSI-FWTS may choose which SSI-FWTS they wear. Soldiers may also elect not to wear the SSI-FWTS. There are no orders issued for wear of the SSI-FWTS. In accordance with AR 600-8-104, military personnel officers may use documents such as orders, manifests, pay-related documents, DA Forms 4187, or memorandums signed by the commander to properly annotate soldier records with entries for combat service and overseas bars.

e. One Overseas Service Bar is authorized for each 6-month period of Federal Service as a member of a U.S. service deployed in the CENTCOM AOR as defined in paragraph 4a. The months of arrival to and departure from the area of operation are counted as whole months. Soldiers who serve as members of a U.S. Armed service for periods of less than 6 months, that otherwise meet the requirements for the award of Overseas Service Bars, may combine periods by adding the number of months to determine creditable service toward the total of Overseas Service Bars authorized per AR 670-1, para 28-28(13).

8. Unit Awards – All unit award (Presidential Unit Citation, Valorous Unit Award, and Meritorious Unit Commendation) recommendations will be initiated by the requesting commander IAW reference 1b, paragraphs 7-13 through 7-15 and forwarded through command channels to COMCFLCC, ATTN: C1, Commander, MNF-I, ATTN: C1, or Commander, CFC-A, ATTN: C1 to the CFLCC C1 for processing. Unit awards are forwarded to USA HRC (AHRC-PDO-PA) for processing.

9. Awards and decorations for Foreign Nationals - Joint awards are not authorized for foreign military personnel. They are eligible for consideration for service component awards. The COMCFLCC and Commander, CFC-A have been delegated authority to approve Army award recommendations as outlined in paragraph 4 for Foreign military personnel in the ranks comparable to grade of O6 and below. Further delegation is not authorized. All recommendations will be processed IAW this policy memorandum CFLCC Policy Memo 04-50

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(Processing Award Recommendations for Foreign Personnel). Recommendations for MNF-I and MNC-I should be forwarded through command channels to HRC for processing.

10. Awards to Sister Service Members: Awards to members of other services will be processed in accordance with procedures outlined in reference 1b. Wartime awards will not be made to a member of another service without concurrence from the military department concerned.

11. Wartime Award Certificate and Medal set requisition. Initial requests for wartime award medal sets can be submitted thru chain of command channels to the CFLCC-C1. Upon a new commands arrival into the AOR, the unit will provide the Department of Defense Activity Address Code (DODAAC) information thru chain of command channels to the CFLCC C1. DODAAC's for delegated approval authorities must be coded to allow for the delegated commands to requisition their own medal sets. Units leaving the AOR will have their DODAAC information revoked 90 days after the approval authorities depart the AOR. The following wartime award certificates can be requested thru chain of command channels from the CFLCC C1 via memorandum:

- a. DA Form 4980-4 Silver Star (SS).
- b. DA Form 4980-6 Soldiers Medal (SM).
- c. DA Form 4980-7 Distinguished Flying Cross.
- d. DA Form 4980-5 Bronze Star Medal (BSM).
- e. DA Form 4980-9 Air Medal (AM).
- f. DA Form 4980-10 Purple Heart (PH).

12. Awards Reporting: In accordance with reference 1ab, all Wartime Award Approval Authorities will submit a monthly Wartime Awards Approval Report. Awards presented in recognition of service for valor and achievement will be accurately recorded so that data may be captured for historical and policy evaluation purposes. Each Major Subordinate Command (MSC) will provide the CFLCC C1, on a monthly basis, a Wartime Awards Approval Report consisting of awards, to include combat badges and Purple Hearts processed by the MSC and its subordinate units. The report will be separated by award approved, reason for submission (Valor or Achievement/Service), Component (Active, Reserve, National Guard), rank of recipient, number of each award approved and a by-name listing. Units will update block 9 of the DA Form 638 with the soldier's component information unit the form is revised by HRC. The cut-off for each report is the last day of the month and is due to CFLCC C1 by the 13<sup>th</sup> of the following month. The report will be forwarded to CFLCC C1 for consolidation and final processing to HRC.

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13. Awards will only be recommended for soldiers who meet standards in AR 600-8-22. The only exception is a soldier who is flagged for overweight may be recommended for and presented an award based on valor, heroism, or for length of service retirement per Reference 1b, paragraph 1-16b.

14. To ensure maximum benefit from the CFLCC Awards Policy, it is the responsibility of the supervisory chain to ensure that outstanding performance and contributions are recognized during the member's tour of duty. To reduce or eliminate potential inflation, forward Commanders and CFLCC Staff Principals will ensure fair, consistent and prudent application of the program and be the "honest broker" with regard to award recommendations.

15. Point of contact is CFLCC C1, Chief, AG Operations at DSN 312-367- 4146 or DSN 318-430-6315.

A handwritten signature in black ink, appearing to read 'D.D. McKiernan', with a stylized flourish at the end.

DAVID D. McKIERNAN  
Lieutenant General, US Army  
Commanding